



Stage 1 - Pre-Screening Equality Impact Assessment

For equalities profile information please visit [Norfolk Insight - Demographics and Statistics - Data Observatory](#)

Name of policy/service/function	Community Infrastructure Levy Funding Policy (Existing) & CIL Spending Strategy (New) -- Planning					
Is this a new or existing policy/service/function? (<i>tick as appropriate</i>)	New	<input checked="" type="checkbox"/>	Existing	<input checked="" type="checkbox"/>		
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service is rigidly constrained by statutory obligations, and identify relevant legislation.	Amendment to CIL Governance Document to meet legislation changes and to align with the Corporate Objectives. CIL spend is constrained by CIL Regulations 2010 (as amended) Reg 59.					
Who has been consulted as part of the development of the policy/service/function? – new only (<i>identify stakeholders consulted with</i>)	Planning Advisor Service, CIL Spending Panel, Exec Director Planning, Planning & Policy Officers, Legal and Audit.					
Question	Answer					
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p> <p><i>If potential adverse impacts are identified, then a full Equality Impact Assessment (Stage 2) will be required.</i></p> <p><i>*For more information on health inequalities please visit The King's Fund</i></p>		Positive	Negative	Neutral	Unsure	
	Age	<input checked="" type="checkbox"/>				
	Disability	<input checked="" type="checkbox"/>				
	Sex			<input checked="" type="checkbox"/>		
	Gender Re-assignment			<input checked="" type="checkbox"/>		
	Marriage/civil partnership			<input checked="" type="checkbox"/>		
	Pregnancy & maternity			<input checked="" type="checkbox"/>		
	Race			<input checked="" type="checkbox"/>		
	Religion or belief			<input checked="" type="checkbox"/>		
	Sexual orientation			<input checked="" type="checkbox"/>		
	Armed forces community			<input checked="" type="checkbox"/>		
	Care leavers			<input checked="" type="checkbox"/>		
	Health inequalities*			<input checked="" type="checkbox"/>		
	Other (eg low income, caring responsibilities)			<input checked="" type="checkbox"/>		
<p>Please provide a brief explanation of the answers above:</p> <p>80% of funding will be allocated to Corporate Projects, that should have already been through the EIA Process.</p> <p>20% will be allocated by the CIL Spending Panel through an application process. The new CIL Spending Strategy requires decisions to be made, taking into consideration inclusion & diversity.</p>						



Every application must meet specific criteria, which relates to supporting new development as required within CIL Reg 59 and each project must increase provision/capacity or provide additionality of function.

Each application will also include details of how need has been identified and how the project will benefit the community. The Spending Panel will make their funding decisions based on this information.

Applications will positively impact age and disability, as applications will be viewed favourably if they include improvements to or creation of accessible facilities including open space play areas and community buildings.

Question	Answer	Comments
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	No	Legal & Audit have been consulted to ensure the CIL documents align with the Council's Procedures. Any constituted body may apply for CIL Funding, if their project will support new development.
3. Could this policy/service be perceived as impacting on communities differently?	No	Projects should have a positive effect by improving or enlarging facilities for all.
4. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section	N/A	Actions: Actions agreed by EWG member:
If 'yes' to questions 2 - 4 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary: Decision agreed by EWG member:		
5. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	No	Please provide brief summary:
Assessment completed by:		
Name	Amanda Driver	
Job title	Senior CIL Officer	
Date completed	05/08/2025	
Reviewed by EWG member	Amy Pearce	Date 07/08/2025

✓ Please tick to confirm completed EIA Pre-screening Form has been shared with Corporate Policy (corporate.policy@west-norfolk.gov.uk)